



ARMY and/or AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 25-151

DATE: 04 Sep 25

CLOSING DATE: 18 Sep 25 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
ADMIN NCO, PARA 201 LINE 01, E5, 42A

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:
WARRIOR LDR COURSE COLORADO, 8721 FRANK BALDWIN BLDG 9121 FORT CARSON CO

WHO MAY APPLY:
Must be within the grade(s) of E5 and E5.

AREA OF CONSIDERATION: This position is open to the grades of E5.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Copy of Soldier Talent Profile (STP) w/ ASVAB scores dated within 3 months.
3. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
4. Photocopy of last 3 NCOERS. If you have less than 3 NCOERS, provide a letter of recommendation.
5. NGB Form 23b, RPAM Statement (National Guard Only)
6. Security verification memo dated within the last 3 months
7. Individual Training Report (ITR) from DTMS showing passing ACFT and Height/Weight within the last six months
8. Copy of all DD214's / NGB 22's showing all prior service.
9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.
10. Exception to Policy (ETP) memo for AGR Soldiers who are under 36 months in their current assignment. Does not apply for promotion opportunity announcements

POSITION COMPATIBILITY REQUIREMENTS:
The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

- MINIMUM APPOINTMENT REQUIREMENTS:
1. Must be 42A MOS qualified OR have the ability to become 42A MOS qualified within 12 months of hire.
 2. PCS funds subject to availability.
 3. All application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed, make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coarmg.list.agr@army.mil.
 4. Per the COARNG AGR Stabilization Policy dated 27 May 2025, AGR Soldiers serving less than 36 months in their current assignment are ineligible for application unless the announcement pertains to a promotion opportunity or an Exception to Policy Memo (ETP) is attached with application.

BRIEF JOB DESCRIPTION:
Serves as the Human Resource NCO for the Multi-component Basic Leader Course; advises and assists the BLC Commandant, NCO's, and Soldiers on personnel matters; prepares and processes evaluations, personnel requests for promotions, awards and decorations; monitors student records for accuracy; manages unit military pay files, advises the Deputy Commandant on personnel strength, shortages, and overages; manages personnel moves through IPPS-A.

SELECTING SUPERVISOR:
CSM Miller, Sarah

CONTACT INFO:
SFC Parisi, Dominic
(DSN) 250-1216
(Com) 720-250-1216
(Email) ng.co.coarmg.list.agr@army.mil

EQUAL OPPORTUNITY:
The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.

